



Employment Opportunity

Utility/ Public Works Operator

Permanent Full-Time

Expires: When Filled

Where Lifestyle Counts, the Town of Rosthern is a thriving and welcoming community! Located halfway between the cities of Saskatoon and Prince Albert on Highway 2, our community caters to every demographic with steady economic growth with local employment, recreation and leisure programs, tourism, arts, culture, new school and medical services, and a reason for longevity!

We invite applications from qualified persons for the position of a permanent full-time Utility/Public Works Operator. Reporting to the Public Works Lead Hand, the Utility/Public Works Operator will be responsible for completing duties associated with the operation of the water & sewer systems, road networks, and other operations of the Town. Rotational on-call shifts are required.

Primary Duties:

- 1) Performs water treatment plant tasks including but not limited to:
 - monitoring, sampling, testing, and recording;
 - equipment, valve and pump inspections and regular maintenance;
 - filter backwashing;
 - water reservoir cleaning.
- 2) Performs inspections and maintenance of the distribution system including but not limited to:
 - hydrant flushing;
 - valve maintenance
 - water fill station maintenance; and
 - scheduled or emergency repairs.
- 3) Performs inspections of the water wells and assists with well maintenance and repair.
- 4) Assists with the reading of water meters and changing or installation of water meters as assigned.
- 5) Performs inspections and maintenance of the lagoon and all sewage pumping stations and assists with any necessary repairs.
- 6) Operates heavy equipment including but not limited to dump or tandem truck, backhoe, grader, and street sweeper in a careful and efficient manner.
- 7) Performs general labour, maintenance and repair activities on all roads, walkways, sidewalks, ditches or other areas as assigned including but not limited to:
 - painting of curbs and street crosswalks;
 - repair and maintenance of Town property such as signs, buildings, cemetery and other infrastructure as required;
 - boulevard landscaping and street maintenance;
 - construction and maintenance of curbs and sidewalks;
 - garbage collection and general cleanups as required.
- 8) Performs cleanup of shop buildings, yard and equipment as required.
- 9) Maintains daily vehicle and equipment inspection and usage records.
- 10) Performs general and routine maintenance and repair activities on vehicles and equipment.

- 11) Assists with the set-up and clean-up of special functions.
- 12) Promotes and requires safe working practices and conducts on-site safety inspections.
- 13) Maintains effective, professional, courteous, and respectful communications with supervisors, other staff, and the general public.
- 14) Attends and participates in scheduled meetings (departmental or other) and all safety training, orientations, and ongoing training.
- 15) Ensure all standards of Occupational Safety and Health are followed.
- 16) Ensures compliance with and perform all duties in accordance with Provincial Legislation and related Regulations as well as municipal policies, procedures, and guidelines; established operational work plans; and directives provided by supervisor or designate.
- 17) Ensures proper working condition of equipment and buildings and makes recommendations to the Lead Hand with reference to such work.
- 18) Provide recommendations to the Lead Hand with reference to planned and scheduled maintenance, repair, renovation, and construction projects.
- 19) Performs other duties as may be assigned including those related to parks and recreation.

Required Experience & Qualifications

- Grade 12 or equivalent.
- Must maintain a valid Saskatchewan Class 5 Drivers License.
- Water Treatment Certification 2.
- Water Distribution Certification 2.
- Wastewater Collection Certification 2.
- Wastewater Treatment Certification 2.
- Knowledge of water related maintenance and basic care of water treatment plant lift stations, lagoon, and distributions system.
- Experience with operation and maintenance of equipment.
- Knowledge of basic care and maintenance of vehicles and equipment would be an asset.
- Demonstrated ability to operate small tools/equipment and light duty vehicles in a proficient manner.
- Standard First Aid, CPR, AED, and WHMIS training.
- Demonstrated proficiency in English, both written and verbal.
- Punctual, energetic & self-motivated individual.
- Able to work unsupervised.
- Knowledge of the municipality would be considered an asset.
- Criminal records check, and a child abuse registry check are required.

The wage range for this position is \$28.34 to \$33.35 per hour. The Town of Rosthern is an equal opportunity employer and offers a very comprehensive benefits package. It is expected that the successful incumbent be willing to reside in or close to the community. For a detailed job description visit: www.rosthern.com

Qualified applicants should submit their resume detailing qualifications, experience, and education, along with three references to:

Cortney Larsen, CAO
Town of Rosthern
PO Box 416
Rosthern, SK S0K 3R0
Phone: 306 232 4826
Email: cao@rosthern.com

We thank all applicants, but only those chosen for an interview will be contacted.