



POSITION TITLE: Parks & Recreation Seasonal Labourer
REPORTS TO: Municipal Operations Foreman
REPORTS: None

Primary Duties:

1. Operating vehicles, various parks and recreation equipment and small tools.
2. Performing daily inspections on parks and recreation equipment.
3. Playgrounds maintenance including:
 - a. garbage pick-up,
 - b. grounds maintenance.
4. Parks & Green Spaces maintenance including:
 - a. grass cutting and trimming using grass whips, push mowers, and riding mowers.
 - b. tree and plant maintenance, watering and pruning,
 - c. tree planting and removal,
 - d. ball diamonds maintenance.
5. Cemetery grounds and grass maintenance.
6. Assisting with the set-up and clean-up of special functions.
7. Practicing and promoting safe working practices and conduct,
8. Maintaining effective, professional, courteous and respectful communications with supervisors, other staff, and the general public.
9. Performing other duties as may be assigned.

Specifications:

Experience & Qualifications

- Must maintain a valid Saskatchewan Class 5 Drivers License.
- Criminal records check and a child abuse registry check are required.
- Standard First Aid and WHMIS training would be an asset.
- Experience with operation of equipment mowers would be an asset.
- Punctual, energetic and self-motivated individual.
- Able to work unsupervised.
- Demonstrated ability to operate small tools/equipment and light duty vehicles in a proficient manner.

Accountability/Responsibility

Under the general direction of the Municipal Operations Manager, incumbents will be expected to perform their duties to a high standard and in accordance with all policies and procedures of the Town.

Unique Position Requirements

- Ability to work independently and reliably.
- Ability to work outdoors in varying weather conditions.
- Ability to perform strenuous physical activities such as extensive walking, carrying, climbing and lifting of objects in all season weather conditions.

- Ability to receive and comprehend instructions; work in a team environment; interact positively with supervisors, other staff, and the general public; as well as support and project values compatible with the organization.
- Required to comply with Occupational Health and Safety risk minimization.

Equipment Operated:

- Variety of hand tools shovels, rakes, mop, and broom.
- Gas powered grass whipper and leaf blower
- Push mowers and riding mowers
- Vehicles including Gator UTV
- Two-way radios.

Incumbent

Recreation & Community Development Manager

Date

APPROVED: xx, 2022

REVISED: