



## Employment Opportunity Summer Program Activity Leader

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### **Expires: When Filled**

**Term: June 29 – August 21, 2026**

The Town of Rosthern is looking for an energetic and responsible individual to help run activities for the Rosthern Summer Program. The successful candidate will be responsible for the supervision and leadership of all program activities and will report directly to the Summer Program Co-ordinator.

### **Qualifications**

- Must be at least 16 years of age.
- Experience working in a camp, or instructor setting considered an asset.
- Mature, good with children and youth.
- Must have current First Aid/CPR.
- Successful candidate must provide criminal record and vulnerable sector check.

### **Responsibilities**

- Directly responsible to Summer Program Coordinator.
- Help co-ordinate activities for children and youth in the community.
- Lead and instruct sports, crafts & other activities.
- Encourage active participation and positive relationship building between participants.
- Provide supervision and support for children ages 5-12 years during activity times.
- Maintain accurate daily logs.
- Other duties as assigned by the Summer Program Co-Ordinator

The Town of Rosthern is an equal opportunity employer. The starting wage for this position is \$16.71 per hour.

**Interested applicants should submit their resume detailing qualifications, experience, training, and references to:**

Tonya McEachern, Recreation and Community Development Manager  
Town of Rosthern, PO Box 416  
Rosthern, SK S0K 3R0  
Phone: 306-232-4826  
Email: [recmanager@rosthern.com](mailto:recmanager@rosthern.com)

We thank all applicants, but only those chosen for an interview will be contacted.



## JOB DESCRIPTION

**POSITION TITLE:** SUMMER PROGRAM ACTIVITY LEADER

**REPORTS TO:** Summer Program Co-Ordinator

**REPORTS:** None

**Date APPROVED:**

**Date REVISED:**

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### PRIMARY DUTIES:

- 1) Directly responsible to Summer Program Co-Ordinator.
- 2) Help co-ordinate activities for children and youth in the community.
- 3) Lead and instruct sports, crafts & other activities.
- 4) Encourage active participation and positive relationship building between participants.
- 5) Provide supervision and support for children ages 6-12 years during activity times.
- 6) Maintain accurate daily logs.
- 7) Other duties as assigned by the Summer Program Co-Ordinator.

### SPECIFICATIONS:

#### Experience & Qualifications

- 1) Must be at least 16 years of age.
  - 2) Mature, good with children and youth.
  - 3) Must have current First Aid/CPR.
  - 4) Successful candidate must provide a criminal record check.
  - 5) Knowledge, experience or high interest level in Sport & Recreation Programming.
  - 6) Experience working in camp, or instructor setting considered an asset.
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Incumbent

\_\_\_\_\_  
Chief Administrative Officer

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Date