



BUILDING MOVE PROCESS

1. A request shall be made in writing, on the Request for Special Inspection form, to relocate an existing building from outside, or within town limits. The request shall include the location of the existing building and the address to which the dwelling is intended to be moved. The request shall include intentions on any upgrading that is intended to be done with the move. The fee required for this inspection shall accompany the request.
2. A special inspection is required to be made by the Town of Rosthern building inspector. A fee paid in advance as follows:
 - a) Inspection Fee – Pre Move \$250.00 plus GST
 - b) Travel/Mileage \$.50
3. Before making a request for inspection be aware of the following items:
 - a) The building must be structurally sound and constructed to an acceptable standard. Where there is any indication of fire or water damage, rotting, sagging or poor construction practice, the application to relocate the building may be rejected.
 - b) If loose fill insulation is provided in exterior walls, where the exterior walls are gutted, or where a vapour barrier and/or insulation is not provided, the exterior walls shall be upgraded to current code requirements.
 - c) If the wiring in the exterior walls and ceilings have to be replaced, the n the vapour barrier and insulation shall be upgraded to current code requirements.
 - d) The exterior of the dwelling shall be completed to provide a uniform neat appearance and fit into the architectural design of the neighborhood. Shingles shall not be excessively curled; siding and/or other exterior finishes shall be new or be refinished if necessary. Attics shall be adequately ventilated.
 - e) Chimneys shall meet current codes. Fireplaces and solid fuel burning appliances shall meet current standards or be removed.
 - f) Plumbing must be tested and upgraded as necessary to meet current standards.
 - g) Occupant safety items such as interconnected smoke alarms on all floor areas, handrails, guardrails, and door closer to garages shall be provided.
 - h) Requirement for spatial separations apply.
4. A building permit and two complete sets of drawings are required for the construction of the completed dwelling on the proposed site. The drawings must include floor plans and elevations of the existing dwelling, and construction drawings, including a site plan, for all new work. Current rates for building permit fees shall apply.

5. All normal plumbing permits apply.
6. The owner must provide a minimum \$2,000.00 performance bond or letter of guarantee from the bank for the value of construction. Upon completion of the project to the inspector's satisfaction, the bond or letter of guarantee will be refunded. If the work is not completed within a reasonable time, the Town may use the performance bond or letter of guarantee to have the work completed.
7. Requirements of the Town's Zoning Bylaw apply.
8. Buildings can only be moved by qualified licensed movers.